

## Self-Catering Accommodation Agreement

### Terms and Conditions

#### 1. Security Deposit

Upon arrival a €50 security deposit is required.

It is returned at the end of stay, after room inspections have been carried out.

#### 2. General conduct

- Respect the other students/housemates
- Students are expected to show particular consideration in respect of noise nuisance from radios, stereo equipment, televisions or any other device for producing sound. These must not be at an unacceptable level audible through adjoining walls or outside the room.
- At all times Students must keep noise to a reasonable level. **Between 10.30pm and 7.30am (the 'Quiet' Hours) noise must be kept to an absolute minimum.** This includes social gatherings in communal areas, kitchens or bedrooms.

#### Prohibited items and activities

- NO SMOKING
- The use and possession of inflammable substances, candles, joss sticks, gas canisters and ionisers are prohibited in the accommodation. Such items may be removed without warning and can be reclaimed at the end of the period of the Accommodation Agreement.
- Students are not permitted to keep pets, bicycles, motor bikes or vehicle parts in part of the Accommodation.

#### Cleaning

- Students shall be responsible for keeping their Accommodation in a clean, tidy and safe state at all times and shall return the Accommodation at the end of the Accommodation Agreement in this state. This includes the shared kitchen and communal areas in your flat.
- Students must participate and share in the cleaning of kitchen areas.

- Students are responsible for taking bagged rubbish and putting it in the communal waste bins. If rubbish has to be removed from the kitchen area of your flat following an inspection, all Students will be asked to share the cost of this.
- Grease, fat or oil must not be disposed of down the sink as this will cause clogged pipes. Fridges and freezers need to be cleaned and defrosted regularly by the Residents of the flat/floor. Cleaning materials and utensils are to be provided by the Residents.
- Students are also expected to clean their rooms and shared areas before they leave at the end of their contract. Residents will be asked to cover the cost of any repairs and additional cleaning that may need to be carried out in their room or communal areas of the flats/corridors at the end of the contract to bring the property back to the original condition in which it was found.

### Recycling

- Students are encouraged to recycle whenever possible. Items that can be placed in these are: • Paper • Cardboard • Plastic Bottles • Cans and Tins • Glass
- All recyclable items go into the **BLUE BIN**
- Anything that cannot be recycled should go into the **BLACK BIN**
- If a BLUE BIN is not collected due to improper items being placed in it, then all residents of the household will be required to pay to have the bins emptied.

### Heating and electricity

- The heating across is controlled by a Boiler Management System (BMS). The system is automatic and operates daily, usually from October to May, between the hours of 6am and 10pm. **Heating is not provided on a 24-hour basis.**
- Students should not tamper with the heating system. The heating is topped up on a monthly basis and monitored by Foyle. The top out should not run out early.
- If the system is found to be tampered with, **all** residents within the household will have to incur the cost of a monthly energy top up.
- If the accommodation has an IMMERSION HEATER students are forbidden to turn this on. The result will be that the top up will run out. If students are found to tamper

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with the immersion heater, then all residents will be responsible for the monthly energy top up.

### Keys

- Replacement key = €20

### Rooms

- Students must only stay/use the room that has been allocated to them. If a student enters to stays in a room that was not allocated to them, they will be responsible for enduring the cost of the cleaning service for that room.

### General Care

- Students shall not make any alteration to their Accommodation or to the shared facilities whether structural or otherwise, or any change in the scheme of internal decoration.
- Display materials must not be attached to walls, ceilings or woodwork using pins, nails or any adhesive substance.
- Students shall take reasonable steps to keep the accommodation adequately ventilated so as to prevent damage from condensation, particularly in rooms with en suite facilities. Costs arising from any wilful or negligent damage to, or defacement of, property will be charged in full to the Student responsible.
- Furniture and equipment must not be removed from the Accommodation, shared facilities or communal areas and any damage to the premises, shared facilities or communal areas, including damage to furniture and equipment, must be reported immediately to the Accommodation Officer.
- Students may apply to Foyle for a room move. Any such move is subject to availability of a suitable room and is at Foyle's discretion.
- The Accommodation Officer/Foyle representative may carry out Accommodation inspections during a stay. If the Accommodation is in an unsatisfactory condition Foyle will serve twenty-four (24) hours' notice on the Student to fix any problems following which a further inspection shall be carried out. If the Accommodation is still found to be in an unsatisfactory condition the Accommodation Officer will arrange for the Accommodation to be cleaned and the charges for this will be charged to the Student.
- Students shall allow the Foyle and its staff or those managing the Accommodation on its behalf to have access to their Accommodation to attend to any maintenance

issues and day to day duties provided that the staff provide appropriate identification and have given reasonable written notice.

Such notice shall not be necessary in the following instances: (i) Where staff are responding to a maintenance report request; (ii) In the case of an emergency (particularly if it is felt Students or the Accommodation are in danger); (iii) If there is a breach of the Accommodation Agreement or (iv) if an activity is reported at the Accommodation which is causing disturbance or distress to other Students or neighbours. (v) to secure an unattended room and the Student is neither in the room or shared areas.

### Emergency Maintenance Issues

- If there is an emergency maintenance issue such as a leak, no electricity, no hot water, or no heating (during winter), please make sure staff are aware by calling the Accommodation phone/ Foyle 24/7 emergency number.
- For all other issues please send an email to [accommodation@foyle.eu](mailto:accommodation@foyle.eu) or send a WhatsApp to the emergency phone.

<b>What's provided:</b>	<b>Not provided:</b>
<ul style="list-style-type: none"> <li>✓ Kitchen equipment: standard set of pots and pans, cooking utensils, cutlery, crockery, kettle, toaster</li> <li>✓ Ironing board</li> <li>✓ Iron</li> <li>✓ Drying rack/clothes horse</li> <li>✓ Mop</li> <li>✓ Bucket</li> <li>✓ Hoover</li> <li>✓ Bedding: Bed linen, duvet, pillows</li> <li>✓ Spare bed linen</li> <li>✓ Bedroom lamps</li> <li>✓ Hangers</li> <li>✓ WiFi</li> </ul>	<ul style="list-style-type: none"> <li>• Towels</li> <li>• Non-standard kitchen utensils i.e. baking sets, cake tins, pizza slice etc.</li> <li>• Cleaning supplies (i.e. washing up liquid, sponges etc.)</li> <li>• Bin bags</li> <li>• Toilet roll</li> <li>• Laundry detergent</li> </ul>

**I have read and understand the terms and conditions as per the Agreement.**

Signed

**Student name:**

**Date:**